



UNIVERSITÀ
DI TORINO

Business Administration Master's Degree



A.Y. 2023/24 WELCOME MEETING



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International mobility opportunities



UniTo - Reading

- MSC-INTERNATIONAL ACCOUNTING AND FINANCE (HENLEY BUSINESS SCHOOL)
- MSC-BUSINESS ECONOMICS (SPEIR)

Application through a specific Call



UniTO - Nice

- MASTER - MANAGEMENT OF INTERNATIONAL BUSINESS (MIB)

Application through ERASMUS+ Call



ERASMUS + Network



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Agenda

1. Presentation / Coordination Team
2. Deadlines for matriculation
3. Campus
4. Courses' structure description
5. Calendar and Timetables
6. Exams and Re-takes
7. MyUniTo Portal
8. SAAVE PAPER



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BA Coordination team

- **ELEONORA ISAIA, ASSOCIATE PROFESSOR, BA DIRECTOR**
 - OFFICE: CORSO UNIONE SOVIETICA 218/BIS (1° FLOOR)
 - STUDENTS' HOURS: BY APPOINTMENT
 - CONTACTS: ELEONORA.ISAIA@UNITO.IT
- **LORENZO VASILE, PHD, TEACHING MANAGER FOR EMI COURSES**
 - OFFICE: CORSO UNIONE SOVIETICA 218/BIS (THIRD FLOOR) OR VIA VENTIMIGLIA 115
 - STUDENTS' HOURS: BY APPOINTMENT
 - CONTACTS: INTERNATIONALDEGREES.MANAGEMENT@UNITO.IT



- **MARILENA CATANESE, COORDINATOR**
 - **YULIYA DOLZHENKO, COORDINATOR**
 - **LUIGI FORTAREZZA, COORDINATOR**
- **OFFICE:** VIA VENTIMIGLIA 115 (SEGRETERIA STUDENTI)
 - **OFFICE OPENING HOURS:**
 - MONDAY - WEDNESDAY AND FRIDAY: 9,30 AM - 11,30 AM**
 - TUESDAY: 9,00 AM - 12,00 PM**
 - THURSDAY: 2,00 PM - 4,00 PM**
 - **VIRTUAL HELPDESK ON WEBEX AVAILABLE EVERY WORKING DAY FROM 10:00 TO 11:30 UPON APPOINTMENT TO BE FIXED THROUGH EMAIL**
 - **CONTACTS:** MDMBA.MANAGEMENT@UNITO.IT



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Location: a glance at the campus



SAA CAMPUS

Via Ventimiglia 115 - TURIN

SME CAMPUS
C.so Unione Sovietica 118 bis - TURIN

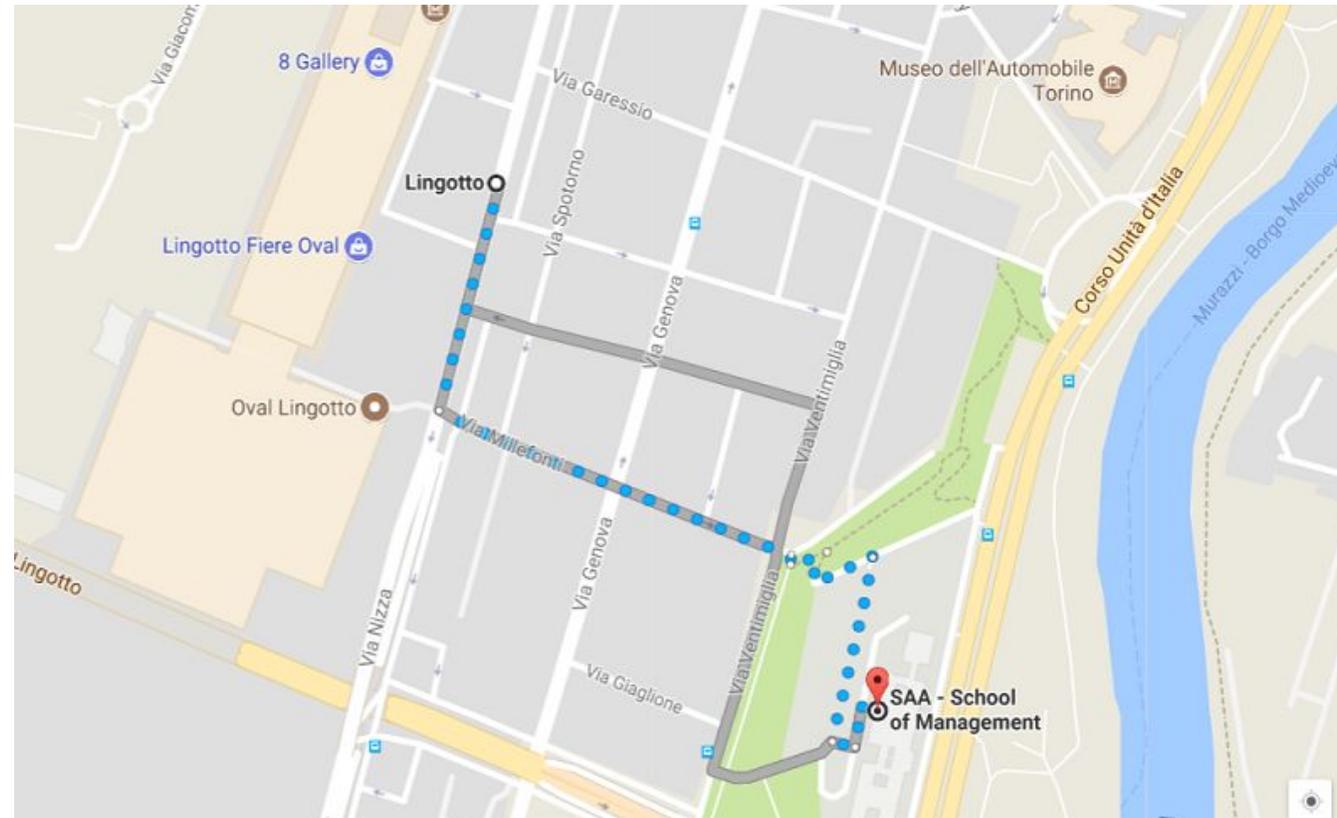




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SAA Campus – Where we are now

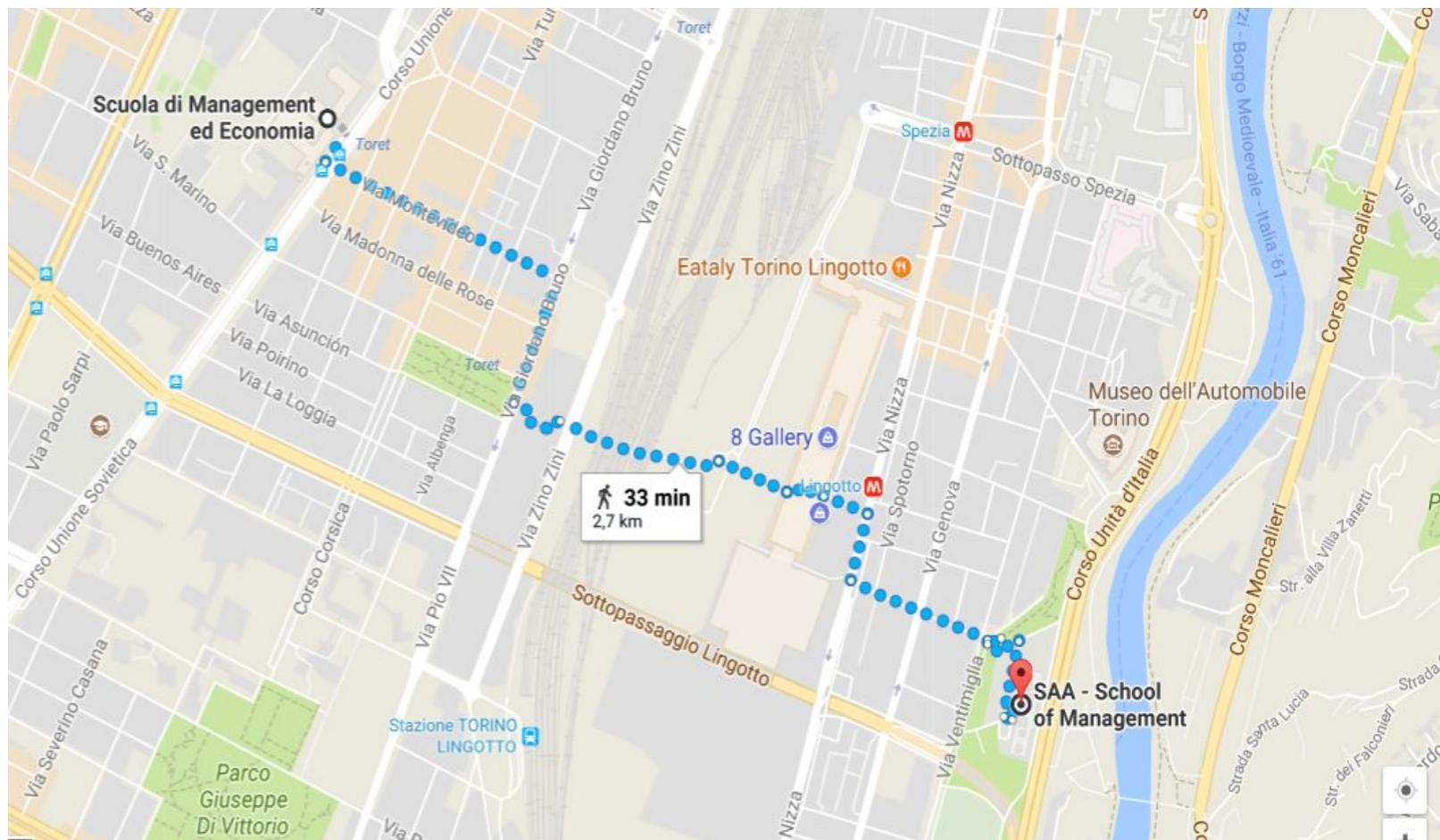
- Lectures will be held at: SAA – School of Management, Via Ventimiglia 115, Torino





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How to get to SME





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Administrative offices



SME – SCHOOL OF MANAGEMENT AND ECONOMICS, CORSO UNIONE SOVIETICA 218 BIS, TORINO:

- **SEGRETERIA STUDENTI (GROUND FLOOR, TUE 10,00 – 12,00; THU 13,30-15,30)**
- **JOB PLACEMENT (FIRST FLOOR, TUE 9,30-12,00; FRI 9,30-12,00)**
- **SEGRETERIA DIDATTICA (THIRD FLOOR)**
- **INTERNATIONAL OFFICE (THIRD FLOOR)**
- **ORIENTAMENTO (THIRD FLOOR)**



SAA – VIA VENTIMIGLIA 115, TORINO: EVERYTHING IN ONE PLACE

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Matriculation deadlines

- If you are already admitted you will be able to matriculate **from October 23th 2023 to October 25th 2023.**
- Those who are still waiting for repechage will check next reallocation dates in the Regulations for admission.



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Courses' structure description

▪ **INTERNATIONAL DEGREE**

- Two-year degree in English

▪ **AIM OF THE COURSE**

- Broadening students' understanding of the business functions in big, complex and multinational companies

▪ **LECTURES ARE TAUGHT IN BLOCKS**

- 2-3 weeks long (intensive learning)
- Generally students attend only one course at a time
- **The assessment is at the end of each block**



Study plan - 1st year

1st Year - Business Administration	ECTS	Contact HRS
International GAAP and financial analysis	10	70
Interpreting the Macroeconomic Scenario	12	84
Business Organisation and Behaviour	6	42
Advanced capital markets and corporate finance - integrated course	10	70
Strategic marketing	5	35
Quantitative methods for decision making (Financial Mathematics + Data Analysis)	10	70
Safety, quality and environment management	5	35
International law and taxation - integrated course	10	70

Two major specialisations (at the 2nd year):

- Finance & Accounting
- Business Management & International Marketing



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Study plan - 2nd year

Major in FINANCE & ACCOUNTING	ECTS	HRS
Insurance and Financial Risk Management	12	84
<i>Students choose two out of the following electives courses</i>	10	
Management information systems and internal control	5	35
Business Plan	5	35
Mergers & Acquisitions	5	35
Financial Engineering	5	35
Internship	18	
Project work	12	
TOTAL	120	

Major in BUSINESS MANAGEMENT & INTERNATIONAL MARKETING	ECTS	HRS
Innovation management and Business strategy	12	84
<i>Students choose two out of the following electives courses</i>	10	
Brand management	5	35
International management		
Entrepreneurship	5	35
Digital Transformation	5	35
Internship	18	
Project work	12	
TOTAL	120	

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Calendar and Timetables

▪ TERM CALENDAR DIVISION

- **Fall term:** 25th September – 22nd December 2023
- **Winter Term:** 15th January 2023 – 27th April 2024
- **Spring term:** 15th April 2024 – 22th June 2024

▪ The assessment is at the end of each block

▪ Re-take sessions are:

- **Winter Exam session:** 8th – 13th January 2024
- **Spring Exam session:** 3rd– 12th April 2024
- **Summer Exam session:** 25th June – 12th July 2024

▪ You **MUST** book the exam on ESSE3 in order to sit the exam.

▪ DO NOT BOOK EXAMS THROUGH UNITO APP, LOGIN ON WWW.UNITO.IT WEBSITE



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UNIVERSITÀ DEGLI STUDI DI TORINO

DM Dipartimento di Management
CdLM Business Administration

Home Overview Applying **Studying** Graduating Living in Turin

- Academic calendar
- Timetable**
- Courses
- Career plan
- Exams

2019/2020 Student tuition fees:

1

Class Schedule a.y. 2019/2020

After having filled the **career plan** Students can check the class schedule on App MyUnitO+.

As the page is regularly updated, we recommend to check it periodically **before the begin** lectures.

Please check the **term dates** to find out the beginning of the lectures.

- Study plan Bachelor Program in Business & Management
- Timetable First Year
- Timetable First Year**

2

Bachelor Program in Business and Management - Timetable First year
Monday 23 – Saturday 28 September 2019

Monday 23 September 2019	
14:00 - 18:00	BUSINESS ORGANIZATION HISTORY MAN0515 - BUSINESS & MANAGEMENT () P. DI MARTINO Aula 14 (Corridoio A) (School of Management - SAA) - - *For third-year students only
Tuesday 24 September 2019	
9:30 - 13:00	FINANCIAL ACCOUNTING AND BUSINESS ADMINISTRATION - BUSINESS ADMINISTRATION MAN0512 - BUSINESS & MANAGEMENT (1) L. CORAZZA Aula 2 (Corridoio D) (School of Management - SAA) - CANICanA
14:00 - 18:00	BUSINESS ORGANIZATION HISTORY MAN0515 - BUSINESS & MANAGEMENT () P. DI MARTINO Aula 14 (Corridoio A) (School of Management - SAA) - - *For third-year students only
14:00 - 17:30	FINANCIAL ACCOUNTING AND BUSINESS ADMINISTRATION - BUSINESS ADMINISTRATION MAN0512 - BUSINESS & MANAGEMENT (1) L. CORAZZA Aula 2 (Corridoio D) (School of Management - SAA) - CANICanB

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CALENDAR
a) **WEEKLY**
TIMETABLE:
Regularly check your classroom



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UNIVERSITÀ DEGLI STUDI DI TORINO

DM Dipartimento di Management
CdLM Business Administration

Home Overview Studying Graduating Living in Turin

Academic calendar
Timetable
Courses

Study plan Bachelor Program in Business & Management

- Timetable First Year
- Timetable Second Year
- Timetable Third Year

Please find here attached

1

CALENDAR a) TERM TIMETABLE

2

2019/2020 Student tuition fees:

- Timetable First Year 2019-2020 (last up
- Timetable Second Year 2019-2020 (last
- Timetable Third Year 2019-2020 (Septem

BUSINESS ADMINISTRATION - 1st YEAR 2019/2020 - Provisional timetable*
(*please note that, due to the organisational structure and Visiting Professors involvement, timetables are to changes, duly advised on the official website) last update: 31.07.2019

→ PLEASE CHECK WEEKLY TIMETABLE ←

Master Degree (2 years) / First Year
OFFICIAL WEBSITE: www.business-administration.unito.it

SEPTEMBER 19					
MONDAY 02	TUESDAY 03	WEDNESDAY 04	THURSDAY 05	FRIDAY 06	
ADMISSION TEST	EXAMS	EXAMS	EXAMS	EXAMS	
MONDAY 09	TUESDAY 10	WEDNESDAY 11	THURSDAY 12	FRIDAY 13	
EXAMS	EXAMS	EXAMS	EXAMS	EXAMS	
MONDAY 16	TUESDAY 17	WEDNESDAY 18	THURSDAY 19	FRIDAY 20	
EXAMS	EXAMS	EXAMS	Statistics PRE-COURSE	Statistics PRE-COURSE	LONGHI
MONDAY 23	TUESDAY 24	WEDNESDAY 25	THURSDAY 26	FRIDAY 27	
Statistics PRE-COURSE	Statistics PRE-COURSE				
OCTOBER 19					
MONDAY 30	TUESDAY 1	WEDNESDAY 2	THURSDAY 3	FRIDAY 4	
18 CFU - 70h: International GAAP and financial statement analysis (h. 8.30 - 12.30)	International GAAP and financial statement analysis (h. 8.30 - 12.30)	International GAAP and financial statement analysis (h. 8.30 - 12.30)	International GAAP and financial statement analysis (h. 8.30 - 12.30)	International GAAP and financial statement analysis (h. 8.30 - 12.30)	BUSO 49h Shkurti 21h
MONDAY 7	TUESDAY 8	WEDNESDAY 9	THURSDAY 10	FRIDAY 11	
International GAAP and financial statement analysis (h. 8.30 - 12.30)	International GAAP and financial statement analysis (h. 8.30 - 12.30)	International GAAP and financial statement analysis (h. 8.30 - 12.30)	International GAAP and financial statement analysis (h. 8.30 - 12.30)	International GAAP and financial statement analysis (h. 8.30 - 12.30)	
MONDAY 14	TUESDAY 15	WEDNESDAY 16	THURSDAY 17	FRIDAY 18	
International GAAP and financial statement analysis	International GAAP and financial statement analysis	International GAAP and financial statement analysis	International GAAP and financial statement analysis	International GAAP and financial statement analysis (h. 9.00 FIRST PART)	

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MyUniTo Portal – TUITION FEES



Payments

- Deadlines for payment are:
 - First instalment fees: at the moment of matriculation
 - Second instalment fees: within 3 pm of **30th November 2023**
 - Third instalment fees: within 3 pm of **29th March 2024**
 - fourth instalment fees: within **31st May 2024**
- TUITION FEES CAN ONLY BE PAID ONLINE (@Pagopa)
- ISEE (financial situation certificate) deadline: **22nd November 2023**



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MyUniTo Portal – CAREER PLAN



Career plan

- Opening periods:
 - October 2023 – **May, 2024**
 - It must be completed **every academic year** in order to register for the exams
 - It can be modified at any time during the opening periods



Please check for 23/24 updates: <https://www.unito.it/servizi/lo-studio/piano-carriera>



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MyUniTo Portal – CAREER PLAN

Go to <https://www.business-administration.unito.it/do/home.pl> and access to your myunito page with your credentials

unito.it
L'UNIVERSITÀ DI TORINO ON LINE



Accedi ai servizi di unito.it

username

password

Login

Oppure:

Entra con SPID

Ricordami la password Istruzioni e supporto

Sei un nuovo utente?
Registrati
Registrati con SPID



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Click on «Career plan» to start

myunito

UNIVERSITÀ DEGLI STUDI DI TORINO

Enrolments	Career	Exams	Final test	Part time collaborations	Online services
E-learning <ul style="list-style-type: none">> Dipartimento di Lingue e Letterature Straniere e Culture Moderne> Scuola di Management ed Economia> Scuola di Scienze Giuridiche, Politiche ed Economico-Sociali> Scuola di Scienze Umanistiche> Scuole di Specializzazione> Strutture Universitarie	<p>Edumeter</p>	<p>Payments</p>	<p>Thesis submission</p>	<p>Career plan</p>	
Self-service box <ul style="list-style-type: none">> Stampa statino	<p>Career summary</p>	<p>Exam sessions</p>	<p>Help desk</p>	<p>Students webmail</p>	
	Highlights	Current student			





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FULL-TIME OR PART-TIME?

Do you want to modify your full time/part time choice?

The screenshot shows the 'myunito' portal interface. At the top left is the 'myunito' logo, and at the top right is the University of Turin logo and name. A red navigation bar contains the text 'Italia' and 'Genova'. Below the navigation bar, the user is identified as 'Studente'. The main content area is titled 'Piano Carriera di:' and contains the question 'Vuoi modificare il tipo di impegno?'. Below the question are two buttons: 'Sì' and 'No'.



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1. Click on the «Modifica Piano»
2. Click on «Proseguì compilazione Piano Carriera»

Complete your career plan for the entire duration of the course:
2 years = 120 credits



Modifica piano

Stampa Piano



Stampa Manifesto

Il piano carriera deve essere effettuato per l'intera durata del corso di studi (180 CFU per la laurea, 120 CFU per la laurea specialistica\magistrale, 300 o 360 CFU per la laurea magistrale a ciclo unico). Il piano deve essere compilato nei periodi di apertura previsti e **ricompilato** completamente per ciascun anno di regolare iscrizione e ogni volta che sia necessario apportare modifiche.

Proseguì compilazione Piano Carriera



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SELECT THE MANDATORY COURSES I-II YEAR

- Confirm the mandatory courses for 1 and 2 year («Conferma la scelta e prosegui»)
- Choose 2 elective courses (You will be able to change these courses in the following year)



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To conclude this process click on the «CONTINUA per CONFERMARE» at the end of the last page

Regola prec.

Annulla piano

Stampa Piano

CONTINUA per CONFERMARE

Check your [institutional email!](#)
You will receive a confirmation message from the University.
Only then, the procedure is completed.



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MyUniTo Portal – Edumeter

- Edumeter is a questionnaire for the evaluation of the courses' quality
- It is **MANDATORY** to complete the questionnaire of EACH course in order to register for exams



Edumeter



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MyUniTo Portal – Exam registration

- Registering for the exams is **MANDATORY**
 - Registration opens 20 days before and closes 5 days before
 - You can withdraw:
 - Online, until 5 days before the exam date
 - During the exam, depending on the professor
- >> Always register for the exams through the web browser, do not use Unito app.



Exam sessions



Exams

- If you can't register for an exam, check:
 - Have you paid all tuition fee instalments?
 - Have you filled in the correct Edumeter questionnaire for the course?
 - Have you added the exam on your career plan?
 - Are you within the deadline for the registration (at least 5 days before the exam)?

If you still cannot register for the exam, get in touch with the Coordination Office (mdmba.management@unito.it) **before the registration deadline.**



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MyUniTo Portal – Webmail

- Format:

name.surname@edu.unito.it



Students webmail

- ALWAYS USE YOUR OFFICIAL UNITO WEBMAIL AND SPECIFY YOUR STUDENT N. IN YOUR EMAILS
- YOU CAN USE AND SET THE GMAIL APP TO CHECK YOUR UNIVERSITY EMAIL



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You can search professors'/tutors' email addresses here: **<https://rubrica.unito.it/>**

rubrica
I CONTATTI DI UNITO



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DEGLI STUDI
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Torna -> www.unito.it

Pagine correlate

- > Mappa strutture
- > Guida modifica dei dati

[Home](#) / Rubrica

Cerca persone per Cognome e Nome

Cognome

Nome

Cerca

Nota

È possibile eseguire una ricerca parziale sul cognome inserendo alcune delle prime lettere del cognome. Per esempio volendo cercare Mario Rossetti è sufficiente inserire "Ross". Tale modalità risulta particolarmente utile nella ricerca di utenti con il doppio cognome o con l'ultima lettera del cognome accentata.

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SAA
School of Management



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Slides and learning materials are uploaded on Moodle (e-learning platform) You can access to Moodle by logging into your MyUnito page

- To use IT Lab computers: Username businessadm / Password cdlba2017
- For slides and learning material please refer to the Coordination Office



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MyUniTo Portal – E-learning (Moodle portal)

Scuola di Management ed Economia

UNITO ▾ HELPDESK ITALIANO (IT) ▾ Login ➔ 🔍

Polo di Management ed Economia

SCienze ECONOMICo -SOCIALI
E MATEMATICO-STATISTICHE

MANAGEMENT

AMMINISTRAZIONE
AZIENDALE IN COMPLEX
I FARNING

PROGETTI MULTIMEDIALI

<https://elearning.unito.it/sme/course/index.php?categoryid=451>



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FOR LAST-MINUTE CHANGES OR NEW OPPORTUNITIES DAILY CHECK THE «NEWS» SECTION OF THE WEBSITE

[HTTPS://WWW.BUSINESS-ADMINISTRATION.UNITO.IT/DO/AVVISI.PL/SEARCH](https://www.business-administration.unito.it/do/avvisi.pl/search)

Highlights

Notices EXTRA ERASMUS CALL FOR APPLICATIONS	Notices Elective Courses/Majors presentation for 2nd year students BA 2019-2020	Notices ⌚ Summer opening times – August 2019
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News and events

- ▼ Notices
- ▼ Call, awards, scholarships

New documents

- ▼ Timetable



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Who should I ask to?

- Information about: courses content, exam modality, grades registration on the transcript, programmes for non-attending students
 - Professors**
- Information about: classrooms, problems with registration for the exams, credit recognition, internship, career plan, smart card
 - Coordination Office**
- Information about: Erasmus, Erasmus Extra-Europe
 - SME Erasmus Office**

[\(<https://www.sme.unito.it/it/internazionalita/chi-siamo>\)](https://www.sme.unito.it/it/internazionalita/chi-siamo)
- Information about: Erasmus traineeship, foreign languages courses
 - Mrs. Cristina Ragionieri (Relazioni Interuniversitarie office)**
- Information about: internship
 - ING. Emanuela Ovcin (MBA Job Placement)**



Quality and environment

- SAA is UNI EN ISO 9001:2015 and UNI EN ISO 14001:2015 certified, with the following purpose of planning and provide of UG, PG and continuing education services.
- SAA pursues as its main goal the constant and continuous improvement of the quality of services provided and works to ensure that process optimization is guaranteed.
- In addition, since last October 2022 SAA has obtained Environmental Certification according to the international standard ISO 14001. This standard provides a management framework for the integration of environmental management practices, pursuing environmental protection, pollution prevention, and the reduction of energy and resource consumption.

- Read more:

www.saamanagement.it/qualita-ambiente/

www.saamanagement.it/saa-per-ambiente/



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SAAVE PAPER





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Contacts and useful links



mdmba.management@unito.it

[CdLM Business Administration \(Torino\)](#)

www.business-administration.unito.it

Department of Management: www.management.unito.it

SAA School of Management: www.saamanagement.it



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Thank you for your attention!

