Dipartimento di Management

CdLM Business Administration

Laboratory Presentation (21 hours)

Employability skills for professional dreamers and resourceful and creative Job Hunters

Professor: Remigia Spagnolo

start:

MONDAY, June 25th, 2018

WEDNESDAY, June 27th

MONDAY, July 2nd

WEDNESDAY, July 4th

FRIDAY, July 6th

MONDAY, July 9th
The Laboratory is aimed to integrate and complete the "Business & Organization Behaviour" course.

Students will be divided in two classes in order for them to profit as much as possible of this new interactive and practical Laboratory.
At the end of this Laboratory you will have gained some fundamental employability skills over:

thinking about your own talents, capacities and natural dispositions

learning advanced job-hunting skills: writing a successful CV, finding the job that fits you; on-line searching (Linkedin..)

detecting your own employability on international, competitive and modern job markets

developing a growth and entrepreneurial mindset
JOB HUNTING STRATEGIES

SELF-INVENTORY TO BECOME A SUCCESSFUL JOB HUNTER: TRANSFERABLE SKILLS, COMPETENCIES, ATTITUDES, CV

JOB SEARCHING (TIPS, TOOLS, TECHNIQUES); JOB CHANNELS, EMPLOYEE SELECTION PROCESS (THE ASSESSMENT CENTERS)

COMMUNICATION: JOB INTERVIEWS PRESENTING YOURSELF
METHODOLOGY

ON-LINE SEARCHING
ON SUGGESTED WEBSITES

SELF-MEDITATIONS,
CV PREPARATION

TEAM-WORK ACTIVITIES,
SIMULATIONS,
ROLE-PLAY

SUGGESTED READING

VIDEO-VIEWING